

GENERAL RULES AND REGULATIONS



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1. STATEMENT OF POLICY: All exhibitors are equal regardless of size, and should be given equal opportunity, within reason, to present their products or services in the most effective manner to the audience. The Greater Allegany County and Wellsville Chambers of Commerce asks exhibitors to be "good neighbors" and to remember that we want all exhibitors to be successful.

2. CONTRACT: The completed registration form, full payment of rental charges and the assignment of space together constitute a contract for the right to use the space. Full payment and proof of insurance is required before assignment of space is made. Choice of location will be granted to PAID registrations on a first-come, first-serve basis.

3. ACCEPTANCE: An authorized signature on the registration form indicates the Exhibitor has read, understands and agrees to abide by all rules, regulations and restrictions outlined in the contract.

4. DEFINITIONS: As used herein, "Exhibit Management" means the Greater Allegany County Chamber of Commerce and The Wellsville Area Chamber of Commerce. "Exhibitor" means the person or firm on whose behalf booth space is rented. "Landlord" means Alfred State College. "Exhibitor Space" means any official supplier so named by the Exhibit Management to act in that capacity.

5. APPLICATION FOR EXHIBIT SPACE: Application by exhibitors shall be made on attached official contract form only.

6. USE OF SPACE: (A) Each assigned booth is 10' deep x 10' wide and each includes booth number sign. Chairs and tables can be reserved for an additional fee. (B) All aisles and other spaces in Alfred State College Student Activities Center shall be under the control of Exhibit Management. All displays, interviews, conferences, distribution of literature, lectures, demonstrations and transactions shall be made inside the space contracted by the Exhibitor. (C) No Exhibitor shall assign, sublet, or share the space allotted without the prior knowledge and consent of Exhibit Management. Exhibitors must show only goods/services dealt in by them in the regular course of business, and representatives must be from the Exhibitor's own firm. (D) Each Exhibitor is asked to respect the rights of other Exhibitors and to recognize that the general appearance of ALLEGANY COUNTY HOME AND SPORTS EXPO as a whole must take precedence over any individual Exhibitor. (E) No interference with the light or space of other Exhibitors will be allowed. No exhibit construction over 42" in height will be permitted in the front one-half of any booth without prior written approval from Exhibit Management.

(F) The Exhibit Management reserves the right to restrict any Exhibitor because of noise, method of operation or any reason judged dangerous or objectionable and also to prohibit or to evict any Exhibitor considered to detract from the character of the exhibit area. This reservation includes persons, objects, conduct, printed matter or anything deemed objectionable by the Exhibit Management. In the event of such restriction or eviction, the Exhibit Management is not liable for any refund of rental or other Exhibitor expense.

(G) Sound systems are permissible. Sound should be directed only in the Exhibitor's booth or vertically. The Exhibit Management shall exercise absolute control over this regulation, which intends that sound systems shall not be objectionable to neighboring Exhibitors.

(H) Helium balloons and lighter-than-air products are not allowed inside the facility. Helium-filled balloons are permitted for

permanent attachment to authorized displays.

(I) After teardown, please leave your space clean, trash removed.

7. FOOD AND BEVERAGES: A food court area will be available.

8. CARE OF BUILDING AND EQUIPMENT: Exhibitors or their agents shall not injure or deface the walls of the building, the booths or the equipment of the booths. When such damage appears, the Exhibitor is liable to the owner of the property so damaged.

9. LIABILITY: The Exhibit Management, Landlord, and Exhibitor Service and their officials and staff members disclaim all liability or damages or losses caused any Exhibitor by fire, water, flood, windstorm, rodents, utility failure, acts of vandalism, strikes, CMI disorders, criminal acts or the acts of others. Exhibit Management will not be responsible for electrical or other service-related failure. Exhibitors wishing to insure their goods must do so

at their own expense. All exhibits must comply with, fire and other safety codes. Exhibitors shall take all necessary precautions for the safety of their personnel, other Exhibitors and all other persons on premises, and comply with all applicable provisions of federal, state and municipal safety laws, building codes and ordinances to prevent accidents or injuries. All property of an Exhibitor is understood to remain in his/her custody and control in transit to and from and within the confines of the ALLEGANY COUNTY HOME AND SPORTS EXPO site. The entrances to the exhibition site will be kept locked to the public by the Landlord before and after the exhibition hours. Exhibitors will be allowed entrance into the exhibition site at least 30 minutes before and after the exhibition hours, for set up, staffing, arrangements and breakdown of Exhibitor booths. The Exhibitor shall at all times protect, indemnify, save and hold harmless the Exhibit Management, Landlord, and Exhibitor Service against any and all loss, cost, damage, liability, or expenses arising from, out of or by reasons of any accident or any other occurrence, including death of anyone, including invitees, which arises from, out of and by reason and use of the exhibition premises or a part thereof prior, during or subsequent to the period of the exhibition. The Greater Allegany County Chamber of Commerce Inc., The Wellsville Area Chamber of Commerce Inc. and Alfred State College are to be named as Additional Insured on a primary and noncontributory basis including a waiver of subrogation clause that shall be provided, along with a Certificate of General Liability insurance, showing Greater Allegany County Chamber, the Wellsville Area Chamber, Alfred State College and WQRW as Additional Insured and indicating that their coverage is primary and noncontributing and waiver of subrogation is included and that Limits of General Liability will be for \$1,000,000. Exhibit Management is not responsible for events out of their control, such as power outages.

10. ALL BOOTHS MUST BE STAFFED DURING ALL HOURS OF THE EXHIBITION SHOW: Booth setup times will be between 1 PM and 6 PM Friday, October 4, 2019 and Saturday October 5, 8 to 9:30 a.m.. Booth tear down begins AFTER the show closes at 4 PM on Sunday October 6, 2019. Early tear down is not permitted. Please leave your area clean after teardown.

11. CANCELLATIONS/REFUNDS: Exhibit Management reserves the right to cancel ALLEGANY COUNTY HOME AND SPORTS EXPO up to seven days prior to opening date without notice if it is deemed necessary by Exhibit Management. If ALLEGANY COUNTY HOME AND SPORTS EXPO is canceled by the Exhibit Management, Exhibitor booth fees will be refundable in full. Exhibitors canceling on or before September 5, 2019 will be eligible for a full refund. Exhibitors canceling after September 5, 2019 will not be eligible for any refund.

12. INTERPRETATIONS AND AMENDMENTS: Exhibit Management shall have the full power to interpret and enforce all rules contained herein, the power to make amendments thereto and to enact such further rules and regulations as considered for the proper conduct of Allegany County Home and Business Expo.

13. FOR MORE INFORMATION: Call the Greater Allegany County Chamber of Commerce at 585-268-7190 or the Wellsville Chamber at 585-593-5080

Thank you for being a part of
our event!

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